

Richard J. Hindman
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Online portfolio: www.rjhgraphics.com/index.html

OBJECTIVE

Experienced freelance Web Developer and Print Production Artist looking for exciting new challenges, both online and in the print field.

COMPUTER EXPERIENCE

- ◆ Currently using Windows XP, but equally comfortable on both Mac and PC platforms.
- ◆ Expert level skills in Adobe Illustrator, InDesign, and Photoshop up to version CS2, plus current versions of Dreamweaver and Flash. I'm also familiar with QuarkXPress and Acrobat.
- ◆ Familiar with printing processes and can quickly troubleshoot and optimize graphics and documents for the web or print production.
- ◆ Experience with hand-coding HTML and CSS according to W3C standards, plus moderate ActionScripting experience, and am currently learning PHP programming and MySQL.
- ◆ Have arranged domain registration and web hosting for a variety of clients.
- ◆ Familiar with Constant Contact E-Zine creation and Professional Cart Solutions E-Commerce product creation and maintenance.

WORK EXPERIENCE

Freelance Print and Web Manager and Production Artist

02/06–present

RJH Graphics, San Jose, CA

- ◆ Worked with a growing client list on a wide variety of print and web projects.
- ◆ Created booklets, calendars, club flyers and brochures using both InDesign CS2 and QuarkXPress.
- ◆ Created and managed a wide variety of web sites for new and existing clients, maintaining W3C standard compliance and utilizing new technologies for the client's benefits.

Prepress Specialist and Production Artist

01/05–02/06

Dynamic Press, Santa Cruz, CA

- ◆ Helped design and code the first version of Dynamic Press' web site.
- ◆ Created print-ready artwork from customer files using Adobe's Creative Suite and QuarkXPress under Windows XP, Mac OS9.2 and Mac OSX.
- ◆ Created imposed artwork, color bars, and crop marks based on in-house standards.
- ◆ Used automated folding and cutting machines.
- ◆ Dealt directly with customers to resolve technical issues.

Production Artist and Printing Press Operator

12/02–05/05

Crescent Printing, Santa Cruz, CA

- ◆ Ran one- and two-color Ryobi offset presses for a wide variety of clients.
- ◆ Used Photoshop, Illustrator, QuarkXPress, and PageMaker to create new designs based on customer specifications and deadlines.
- ◆ Used automated folding and cutting machines.
- ◆ Created film positives and negatives based on customer requirements.
- ◆ Hand-stripped negatives and created metal and paper plates.
- ◆ Hand-mixed inks to Pantone standards.

Teacher's Assistant—Computer Technology Center

09/03–12/04

Cabrillo College, Aptos, CA

- ◆ Worked as a floor assistant in Cabrillo College's Computer Technology Center.
- ◆ Assisted students of varying educational levels in a wide variety of school-related assignments and applications.
- ◆ Worked daily on a wide variety of graphic design programs and Microsoft Office applications on both Mac and PC platforms.
- ◆ Helped with network and hardware issues as needed.

EDUCATION

Currently pursuing an AS Degree in Web Design and Production—Production Emphasis
West Valley College, Saratoga, CA

Certificate of Proficiency, with Honors, Digital Publishing June 2004

Certificate of Proficiency, with Honors, Web Media June 2004

Cabrillo College, Aptos, CA

Bachelor of Science, Applied Mathematics June 1987

California Polytechnic State University, San Luis Obispo, CA

Associate in Arts, General Education June 1982

Menlo School and College, Atherton, CA

PROFESSIONAL REFERENCES

Bob von Elgg

Partner, Design and Technical Director

Big Fish Small Pond

519 Seabright Avenue, Suite 208

Santa Cruz, CA 95062

Tel: (831) 466-9677

John Hall

Owner/Operator

Crescent Printing

16070 Via Este

Sonora, CA 95370

Tel: (209) 533-6316

Kelly Chew

Owner, Print Broker

The Card Shark

Santa Cruz, CA

Tel: (831) 425-7100